



# POLK COUNTY COMMISSIONERS COURT

June 26, 2018

10:00 A.M. 2018-064

Polk County Courthouse, 3<sup>rd</sup> floor

Livingston, Texas

## NOTICE

Is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

## Agenda Topics

**(Persons wishing to provide Public Comment must complete and submit a *Public Participation Form* to the County Clerk prior to the Call To Order).**

**\*\* Please turn off (or mute) all cell phones and pagers \*\***

1. **CALL TO ORDER. \* INVOCATION \* PLEDGES OF ALLEGIANCE**

2. **PUBLIC COMMENTS**

This item is included to allow public comments on topics that appear on this agenda. In accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of five (5) minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter. **After the close of this portion of the Agenda, public comment for the remainder of the Court session is no longer appropriate or accepted unless specifically requested by a Member of the Court.**

3. **INFORMATIONAL REPORTS**

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

A. **YEARLY INFORMATIONAL REPORT - VETERAN SERVICES**

4. **OLD BUSINESS (TABLED FROM PREVIOUS AGENDA)**

A. **CONSIDER ANY/ALL NECESSARY ACTION REGARDING ACCEPTANCE OF DONATION OF LABOR, EQUIPMENT & (A PORTION OF) MATERIAL FROM GREG HENDRIX FOR IMPROVEMENTS ON OLD WOODVILLE RD AND HORNETS NEST RD, PRECINCT 4.**

### **NEW BUSINESS**

5. **CONSIDER APPOINTMENT OF MATTHEW MARCH TO THE (VACANT) POSITION OF POLK COUNTY EXTENSION AGENT-AGRICULTURE AND NATURAL RESOURCES, AS CANDIDATE RECOMMENDED BY TEXAS A&M AGRILIFE EXTENSION.**

6. **CONSENT AGENDA** (The items listed within the Consent Agenda are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).

A. **APPROVE MINUTES OF PREVIOUS MEETING: June 12, 2018 (Regular Meeting).**

B. **APPROVE SCHEDULES OF BILLS.**

C. **APPROVE ORDER DESIGNATING SURPLUS PROPERTY.**

D. **RECEIVE COUNTY AUDITOR'S MONTHLY REPORT, PURSUANT TO LOCAL GOVERNMENT CODE SEC. 114.025.**

E. **RECEIVE COMMISSIONERS' ANNUAL ROAD REPORTS PURSUANT TO TEXAS**

TRANSPORTATION CODE SECTION 251.005.

- F. APPROVE RE-APPOINTMENT OF DR. RAY LUNA AS LOCAL HEALTH AUTHORITY, PURSUANT TO TEXAS HEALTH & SAFETY CODE SECTION 121.021, FOR A TWO-YEAR TERM COMMENCING JULY 11, 2018, TO INCLUDE APPOINTMENT AS INFECTION CONTROL OFFICER AND NAMING OF DR. JEFF LUNA AS ALTERNATE INFECTION CONTROL OFFICER, PURSUANT TO HEALTH & SAFETY CODE CHAPTER 81, AS AMENDED.
  - G. APPROVE REQUEST OF PRECINCT 2 CONSTABLE BILL CUNNINGHAM TO APPOINT MITCH NEWMAN AS RESERVE DEPUTY CONSTABLE, PRECINCT 2, REPLACING TONY GUY.
  - H. APPROVE FINAL PLAT OF BLUEWATER SUBDIVISION, SECTION 2 LOCATED IN PRECINCT 4.
  - I. APPROVE TEXAS DOCUMENT SOLUTIONS EQUIPMENT LEASE FINANCING, AS PRESENTED BY COUNTY AUDITOR, FOR ROAD & BRIDGE PRECINCT 2 OFFICE COPIER.
7. **CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:**
- A. REVIEW AND CONSIDERATION OF PERSONNEL ACTION FORM REQUESTS SUBMITTED SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING.
8. **CONSIDER REQUESTS FOR CAPITAL PURCHASES TO BE PAID FROM (STATED) FUND BALANCE AND INCLUDED ON THE FY2018 REIMBURSEMENT RESOLUTION FOR YEAR-END ISSUANCE OF LEGALLY AUTHORIZED DEBT (TAX NOTES), AS FOLLOWS:**
- A. PURCHASE OF ICE MACHINE IN THE AMOUNT OF \$3,858.25 TO REPLACE NON-FUNCTIONING UNIT (GENERAL FUND BALANCE).
  - B. MATERIALS & LABOR IN AMOUNT NOT TO EXCEED \$3,050 TO REPAIR VIOLENT HOLD CELL, IN COMPLIANCE WITH TEXAS JAIL COMMISSION (GENERAL FUND BALANCE).
9. **CONSIDER APPROVAL OF \$6,405 EXPENDITURE FROM MAINTENANCE CAPITAL OUTLAY BUILDINGS FOR JUDICIAL CENTER EXTERIOR DRAINAGE INSTALLATION AND DETERMINE PRIORITIES FOR USE OF REMAINING BALANCE IN FY2018 (SPECIAL) FUNDING.**
10. **RECEIVE APPLICATION FOR TAX ABATEMENT FROM EAST TEXAS ELECTRIC COOPERATIVE, INC. AND CONSIDER ABATEMENT TERMS, AUTHORIZING COUNTY JUDGE TO FINALIZE AND EXECUTE TAX ABATEMENT AGREEMENT PURSUANT TO THE COURT'S APPROVED TERMS AND SUBJECT TO NOTIFICATION TO OTHER APPLICABLE TAXING ENTITY/TIES.**
11. **DISCUSS AND CONSIDER ANY NECESSARY ACTION REGARDING PARKING LOT IMPROVEMENTS AT DUNBAR FACILITY AND NEW SENIOR CENTER.**
12. **CONSIDER REQUEST FOR REPLAT OF CEDAR POINT SUBDIVISION SECTION 6 (REMOVING LOTS) AND NEW PRELIMINARY PLAT FOR CEDAR POINT SECTION 7 (THE CHANNEL) AND SCHEDULE A PUBLIC HEARING ON THE PROPOSED RE-SUBDIVISION.**
13. **CONSIDER APPROVAL OF HOTEL OCCUPANCY TAX AGREEMENTS, AS FOLLOWS:**
- A. AGREEMENT WITH POLK COUNTY HIGHER EDUCATION & TECHNOLOGY FOUNDATION (COMMERCE CENTER).
  - B. REVISED AGREEMENT (FOR CORRECTION OF STATUTORY REFERENCE) WITH LIVINGSTON-POLK COUNTY CHAMBER OF COMMERCE.
14. **CONSIDER APPROVAL OF ITEMS PERTAINING TO TEXAS HISTORIC COMMISSION COURTHOUSE RESTORATION PLANNING GRANT TO INCLUDE:**
- A. FUNDING AGREEMENT
  - B. RESOLUTION SUPPORTING THE EFFORTS OF POLK COUNTY TO EXECUTE PLANNING AND DESIGN FOR RESTORATION OF THE POLK COUNTY COURTHOUSE
  - C. SOURCE OF FUNDS STATEMENT AND VERIFICATION
15. **CONSIDER REQUEST FROM CONSTABLE PCT. 1 TO TRANSFER USED CROWN VICTORIA (PREVIOUSLY REPLACED BY USED TAHOE FROM SHERIFF'S TRADE) FROM THE CRIMINAL DISTRICT ATTORNEY'S OFFICE (PURSUANT TO COURT'S ACTION ON APRIL 24, 2018) BACK TO CONSTABLE 1.**

16. **DISCUSS AND CONSIDER ANY NECESSARY REVISIONS TO PUBLIC COMMENTS PORTION OF THE RULES OF PROCEDURE, CONDUCT AND DECORUM FOR COMMISSIONERS COURT.**

**ADJOURN**

By: Sydney Murphy, County Judge

**Posted: Thursday – June 21, 2018**



I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Thursday – June 21, 2018 and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas ([www.co.polk.tx.us](http://www.co.polk.tx.us)).

SCHELANA HOCK, COUNTY CLERK

BY: Maria Bastick (Deputy)

FILED FOR RECORD

2018 JUN 21 PM 3: 22

*Schelana Hock*  
POLK COUNTY CLERK